

Region Ten Self Service (v10.5)

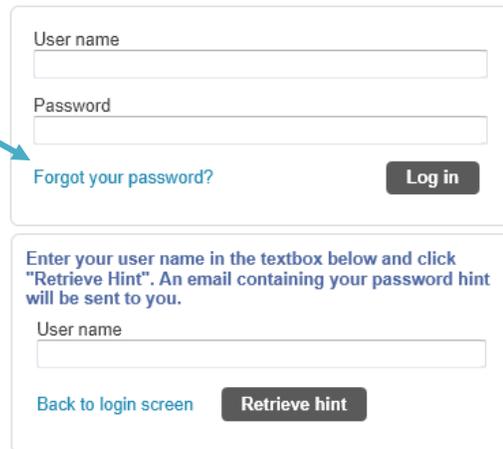
Resetting Password

To reset your password, click the “Forgot your password?” link on the login screen.

Then enter your User name (**Your Staff ID#**) and click the **Retrieve hint** button

An email will be sent to your Region Ten email account from noreply@regionten.org with the hint you entered when you last changed your password.

The email will also have a link you can use to generate a new password. This link takes you to a screen that creates a new password for your account, and emails the new password to your Region Ten email account when you click the **Submit** button.



User name

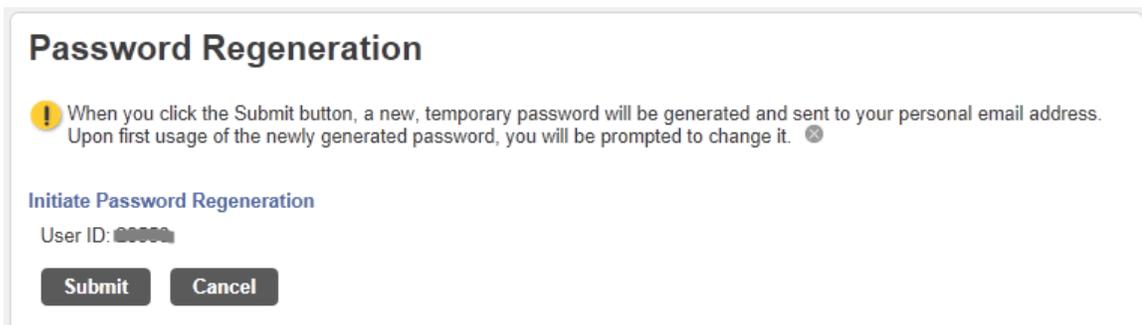
Password

[Forgot your password?](#)

Enter your user name in the textbox below and click "Retrieve Hint". An email containing your password hint will be sent to you.

User name

[Back to login screen](#)



Password Regeneration

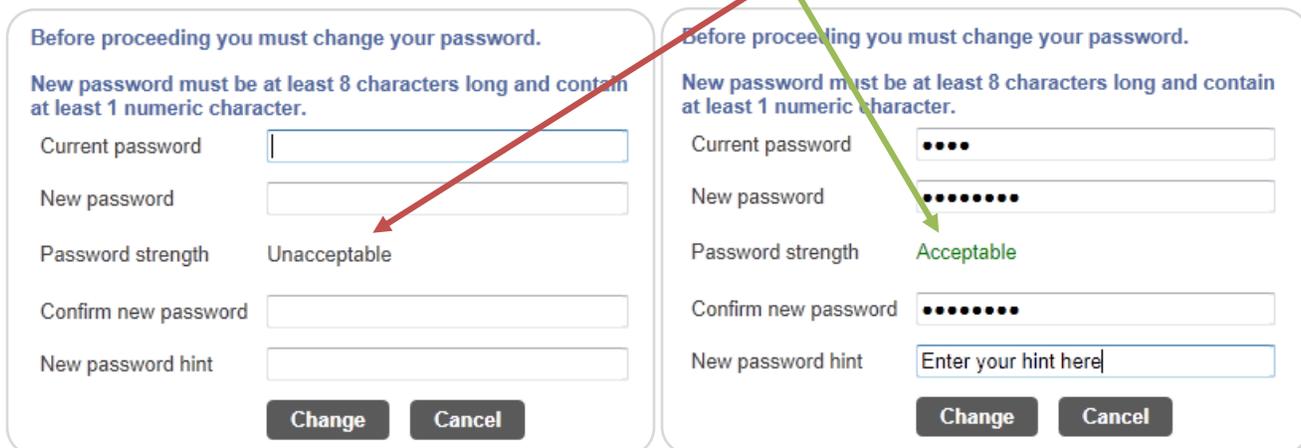
! When you click the Submit button, a new, temporary password will be generated and sent to your personal email address. Upon first usage of the newly generated password, you will be prompted to change it.

[Initiate Password Regeneration](#)

User ID:

You will be required to change your password.

The system will inform you if your new password meets the security requirements.



Before proceeding you must change your password.

New password must be at least 8 characters long and contain at least 1 numeric character.

Current password

New password

Password strength **Unacceptable**

Confirm new password

New password hint

Before proceeding you must change your password.

New password must be at least 8 characters long and contain at least 1 numeric character.

Current password

New password

Password strength **Acceptable**

Confirm new password

New password hint